

Sharing Information with Your Landlord

Sharing information with your landlord could help us deal with your claim quickly and reduce the risk of you falling behind with your rent because of your claim being delayed.

We may need to confirm information with your landlord before we can make a decision on your claim, for example, the start date of your tenancy. In these circumstances, we can contact your landlord without your permission.

Under the Data Protection Act 1998 we need your permission to discuss anything else.

You can give us permission to discuss other issues by ticking **yes** to each of the items below that you agree to and signing this form.

We will not give your landlord any information about:

- **Your personal or household circumstances; or**
- **Your financial circumstances**

You can withdraw your permission at any time.

It will not affect your claim if you do not give us permission to discuss your claim with your landlord.

If you want to give us permission to discuss your claim with your landlord, please complete and sign below.

Your Name	
Your Address	
	Postcode:

Claim Reference or Date of Birth

I authorise, Milton Keynes Council to share the following information about my Housing Benefit claim with my landlord or their representative.

- | | | |
|---|-------------------------------------|------------------------------------|
| • You have claimed or renewed your claim for Housing Benefit. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| • We need more information to make a decision on your claim and what that information may be. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| • We have made a decision on your claim. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| • The amount of Housing Benefit we will be paying you. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| • The date the benefit payments will be sent. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| • The date the benefit will start from. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Signature	
Date	

Return to : Housing Benefit Service, Civic Offices, 1 Saxon Gate East, Central Milton Keynes MK9 3EJ