



SCHOOL SWIMMING CANCELLATION FORM

**Please Fax Through to Sports Development
Seven Days Before the Scheduled Session**

| | |
|---|--|
| Name of School | |
| School Telephone Number | |
| Name of Instructor | |
| Swimming Pool | |
| Date / Time of Cancelled Session | |
| Reason for Cancellation | |
| Name of School Contact | |
| Signature of Sender | |
| Today's Date | |

**FAX – Sport Development – 01908 253420 or send via
Email: brenda.mcclaren@milton-keynes.gov.uk**

Failure to inform Sports Development seven days in advance of your scheduled session, will result in the full charge being made to your school.

**Confirmation of the receipt of this fax will be made by a member of the Sports Development Team, via a telephone call to the school on the number above.
www.milton-keynes.gov.uk/sportsdev**